

## Scientific Foundation Board Members – Academic GPs and health service researchers

***Are you passionate about making the next significant GP patient care research project happen?***

The Royal College of General Practitioners represents and supports over 53,000 hardworking and dedicated family doctors in delivering quality care to patients.

The Scientific Foundation Board (SFB) was established in 1976 as a charitable funding body of the College. It awards grants for exciting research projects whose findings will be of direct relevance to the care of patients in the general practice setting.

The SFB is looking to recruit new members (academic GPs and health services researchers) to join the Board in 2020.

*The standard tenure is 3 years.*

*To be successful a CV and cover letter and two references are required.*

### What does the role involve?

- Review of annual grant applications of up to £30,000 between August and September and attendance at annual SFB meeting in November
- Quarterly review of grant applications as directed by the SFB Chair, throughout the year
- To assess the submitted applications using pre-defined criteria on annual basis
- To contribute to awarding grants up to £30,000 annually through attending the grant awards committee each Autumn
- To contribute to awarding grants up to £2,000 throughout the year through assessing applications on an ad hoc basis
- To support the review of research grant applications for research that the RCGP may participate in or endorse
- To read materials circulated by the Programme Officer and provide comments via email if appropriate.
- To promote the SFB through relevant communication channels
- To adhere to the relevant policies and procedures of RCGP, including our Health and Safety, Safeguarding, Equality and Diversity, Data Protection and Confidentiality policies

### What skills and qualities do you need?

RCGP is committed to equal opportunities and welcomes applications from all members and sections of the community.

- Ability to apply for external research project funding

*This role outline is binding in honour only, and is not intended to be legally binding*

- In receipt of external funding for projects as lead or co-applicant
- Has managed externally funded projects
- Experience of refereeing applications for research project funding, for example bursary, grant or other award schemes to support primary care research
- Experience of reviewing research papers
- Understanding of current NHS Primary Care Research and Development issues, for example has membership of research related organisation or group like CRN, local, regional or national R&D committees
- Has published papers in peer reviewed journals.
- Willingness to uphold the values of RCGP. Our values are **Care, Leadership, Excellence** and **Teamwork**

## What we can offer you

- A brief about your role
- on-going support and guidance from a lead RCGP member or member of staff
- the opportunity to network with other members and develop your personal and professional skills
- the opportunity to get involved in other areas of RCGP work
- reimbursement: Travel and other related expenses for attendance at the SFB annual meeting
- the opportunity to contribute to our mission to support great doctors, providing great care.

## How to apply

Please apply by submitting your application by email only to [SFB@rcgp.org.uk](mailto:SFB@rcgp.org.uk) by Monday 2<sup>nd</sup> December and include:

- a short CV, maximum 10 pages
- names of two referees
- a covering letter, maximum 2 sides of A4, highlighting your suitability for the role. In particular we would like to know:

### Your reasons for applying

- previous experience on grant awarding bodies
- your own research experience and your methodological expertise
- how you meet the selection criteria above