

Editor, British Journal of General Practice

Accountable to:	Director of Enterprises and Conferences
Term of office:	Three years fixed term (subject to annual review) – renewable at end of term
Remuneration:	6 sessions (24 hours) per week at £231 per session. Some travel required but will be fully reimbursed provided that the College travel booking system and policy is adhered to.
Overall purpose:	The British Journal of General Practice (<i>BJGP</i>) and <i>BJGP Open</i> are peer-reviewed publications of international standing. The Editor will be responsible for the peer review process, commissioning, and acceptance decisions of all material in the <i>BJGP</i> and will lead in the production, promotion, and strategic development of the <i>BJGP</i> , and its associated activities <i>BJGP Open</i> and the <i>BJGP</i> Research Conference.
Closing date:	31 October 2019
Interview date:	TBC 2019

About RCGP

The Royal College of General Practitioners is the professional membership body for GPs in the UK. Our purpose is to encourage, foster, and maintain the highest possible standards in general medical practice. We support GPs through all stages of their career, from medical students considering general practice, through to training, qualified years and retirement.

About the BJGP

The *BJGP* is an international journal publishing research, editorials, debate and analysis, and clinical guidance for family practitioners and primary care researchers worldwide. The

journal was first published in 1953 and is sent to over 50,000 clinicians and researchers each month. The *BJGP*'s impact factor for 2018 is 4.434, top of the primary care rankings, and giving the journal the highest impact in primary care research worldwide. Research is published online every 2 weeks and each month 8–10 abridged research articles, in addition to editorials, letters, discussion, and analysis articles, are published in a themed print issue, with full content available online. The *BJGP* has a hybrid publishing model and is one of the RCGP's leading membership benefits.

BJGP Open is an international, peer reviewed, gold open access, online-only journal of primary care, which publishes original research and other articles of importance to primary care clinicians, researchers, and teachers worldwide. Research and Practice & Policy content is published every 2 weeks and compiled into online issues 4 times per year.

The *BJGP* Research Conference is held annually and is an exceptional opportunity for researchers at all stages of their careers to acquire new research skills and present their work in a constructive, peer-reviewed environment.

About the role

The Editor is responsible for the peer review process, commissioning, and acceptance of all material of the *BJGP* and takes a lead in the production, promotion, and strategic development of the *BJGP*, *BJGP Open*, and the *BJGP* Research Conference.

Principal responsibilities:

- To assume editorial responsibility for the entire content of *BJGP* and *BJGP Open*, including the work of the *BJGP Open* Editor and *BJGP* Deputy Editor, and Associate Editors, and to liaise closely with the Journal office personnel.
- To ensure the effective organisation, production, and promotion of *BJGP*, *BJGP Open*, and the *BJGP* Research Conference, within agreed financial and time constraints, in liaison with the Head of Publishing.
- To identify new developments in publishing and advise the College on their significance.
- To work collaboratively with the Head of Publishing to enhance the journal publishing programme and initiate new activities and projects.

- To provide strategic clinical leadership for the RCGP's journal publishing programme.
- To ensure that all legislation in relation to publishing, copyright, advertising, and libel law is observed.
- To ensure the efficient production of the *BJGP* and *BJGP Open* by carrying out regular audits and quality control analyses and readership surveys in liaison with the Head of Publishing.
- To act as an advocate at national and international level for the *BJGP*, *BJGP Open*, and *BJGP* Research Conference.
- To select and replace members of the *BJGP* and *BJGP Open* Editorial Boards and International Advisory Board in liaison with the *BJGP Open* Editor and Head of Publishing, and in accordance with the College rules on representation, and to chair regular meetings of the *BJGP* Editorial Board.
- To lead the support of authors, researchers, and peer reviewers engaged in the creation of journal content.
- To work collaboratively with the Journal team to oversee online content and wider communications.
- To be prepared to give lectures and seminars externally on topics related to research, peer review, and publication in primary care.
- To act on the request of the Chair of Council or other senior clinical leaders as a spokesperson or formal Representative for the College on matters relating to journal publishing. The Editors of *BJGP* and *BJGP Open* have a joint place on College Council as an observer.

Essential attributes:

- Be a member of the RCGP in good standing. (This includes international membership – will check with HR if this can be deleted).
- Hold the MRCP or an equivalent postgraduate medical qualification.
- To have been in active clinical practice as a GP within the past 3 years, i.e.
 - On the GMC GP Register with a licence to practise in good standing
 - Undergoing annual GP appraisal that meets the requirements for revalidation.

- A wide-ranging and detailed knowledge of primary care research, writing, and peer review, and an understanding of journal publishing processes.
- An in-depth knowledge of the current challenges and opportunities facing general practice and primary care, including research and teaching.
- Experience of representing general practice at regional or national level to senior stakeholders in primary care and health and social care.
- Experience of forming strategic relationships and influencing national level stakeholders.
- A commitment to promoting research in primary care.
- Demonstrable communication, team-building, and leadership skills.
- A flexible, innovative, and proactive style and working approach.
- Appropriate levels of IT literacy.

Desirable attributes

- Experience of medical journal editing.
- Experience of developing new publishing initiatives.
- Experience of conference organisation.