



Job Description – General Practitioner

OUR VISION

To provide exceptional care now and for future generations.

JOB PURPOSE

The post-holder will manage a caseload and deal with a wide range of health needs in a primary care setting, ensuring the highest standards of care for all registered and temporary patients.

REPORTING TO

This role reports to the Clinical Director.

RESPONSIBILITIES

Patient Care

Are we Caring and Effective?

- In accordance with the Practice timetable, be available to undertake a variety of duties including surgery consultations, telephone consultations and queries, visiting patients at home, checking and signing repeat prescriptions and dealing with queries, paperwork, reports and correspondence in a timely fashion.
- Make professional, autonomous decisions in relation to presenting problems, whether self-referred or referred from other health care workers within the organisation.
- Assess the healthcare needs of patients with undifferentiated and undiagnosed problems
- Prescribe in accordance with the Practice prescribing formulary (or generically) whenever this is clinically appropriate

Governance and Risk Management

Are we Safe?

- Represent the practice at CQC and NHS/CCG quality monitoring inspections
- Ensure compliance with all relevant company, local and national guidelines and legislation
- Adhere to safeguarding requirements and deal appropriately with complaints, incidents and alerts using company systems and policies
- Adhere to all company clinical governance policies
- Record clear and contemporaneous consultation notes to agreed standards.
- Collect data for audit purposes and for compliance with QOF requirements





Leadership and Development

Are we Well-Led?

- Provide clinical supervision for a multi-disciplinary team, to include but not limited to Physician Associates, Nursing and Administrative teams
- Follow the company clinical performance review process
- Commit to life-long learning and audit to ensure evidence-based best practice
- Meet CPD requirements and keep personal, mandatory and/or organisational training up to date, including any training programme implemented by the Practice as part of this employment
- Assess own performance and take accountability for own actions, either directly or under supervision.

Operational Delivery

Are we Responsive?

- Support the practice in achieving contractual targets
- Support the practice operations teams to ensure that the practice stays within budget
- Participate in opportunities for new or expanding services at the surgery to support the practice development plan.

Engagement

Is everyone working for the same outcomes?

- Maintain mutually beneficial working relationships with all stakeholders, for example NHSE, CCG, CQC, Local Authorities, LMC etc.
- Participate in the PPG and attend PPG meetings where required

PERSON SPECIFICATION

- Appropriate level of primary care experience
- Sound knowledge of clinical governance, including audit and care improvement activities
- Ability to understand and work in a politically sensitive environment
- MBBS or equivalent medical degree
- Full registration with GMC (including GP Register)
- Inclusion on National Performers List
- Eligibility for Medical Indemnity Membership

BEHAVIOURS

- Strategic Thinking
- Analytical Thinking
- Planning & Organising
- Leadership and Development





- Delivering Innovation
- Customer Understanding
- Communicating Effectively

