



## JOB DESCRIPTION

1. JOB DETAILS	
Job Title:	<b>Medical Director for International Training</b>
Reports to:	Assistant Director of International
Responsible for:	To provide clinical leadership and support the delivery of international training initiatives, including Training of Trainers courses and study tours.
Date:	March 2021

## 2. JOB PURPOSE

The purpose of this post is to work with Assistant Director of International, Head of International Programmes and Administration and other relevant colleagues to provide clinical leadership and support the delivery of the College's international training initiatives – Training of Trainers courses, observational study tours and other training courses, programmes and workshops.

The post holder will be also expected to work in collaboration with the Medical Director for International accreditation to provide support, mentoring and maximise developmental opportunities to RCGP International Development Advisors (IDAs), External Development Assessors (EDAs), GP Trainers and volunteer, as well as contribute educational advice and clinical input into bids and arising business proposals and opportunities as requested by Assistant Director of International.

## 3. DIMENSIONS

- To be responsible for clinical and educational aspects of design and delivery of the College's international training initiatives, including Training of Trainers courses, study tours and other international training programmes or workshops.
- To work in collaboration with the Medical Director for International Accreditation to provide support, mentoring and maximise developmental opportunities to RCGP International Development Advisors, External Development Assessors, GP Trainers and volunteers.
- To work in collaboration with the Medical Director for International Accreditation to offer ad-hoc clinical and educational advice and guidance to International on exploring new opportunities and developing new bids to seek donor funding for the delivery of educational activities.

#### 4. TERMS

The initial term of this role is 12 months FTC with the possibility of an extension by mutual agreement for up to a 3 year term. As a membership organisation we believe that it is important to open up leadership opportunities to a variety of people within our membership who can bring varied experience to the medical clinician roles and it is our policy to ensure that there is a rotation of individuals undertaking the roles of Medical clinicians.

#### 5. KEY RESULT AREAS

- Working with appointed GP Trainers, to lead on and help prepare course contents for international training activities – Training of Trainers courses, observational study tours, other international training programmes or workshops.
- To offer professional support and mentoring to RCGP IDAs, EDAs, GP Trainers and volunteers to maximise their developmental opportunities and learning from experienced colleagues.
- To work with Assistant Director of International and Head of International Programmes and Administration on selection of IDAs/EDAs, liaising closely with the Medical Director for International Accreditation.
- To work with the Assistant Director of International on developing new RCGP International Certificate of Advance GP Skills.
- To work in collaboration with the Medical Director for International Accreditation to provide cross cover in situations/engagements where conflicts of interest may arise.
- To offer ad-hoc clinical and education advice, guidance and input into exploring new opportunities, business proposals or bids for external funding.
- To be a member of the International Faculty Fellowship Committee on a voluntary basis (by email correspondence) and to consider applications/nominations for Fellowship from RCGP Overseas Members and for International Fellowship from RCGP International Members.
- To understand and abide by RCGP values and ways of working – “The RCGP Way”, including principles of GDPR, information and data security, equality, diversity and inclusivity.
- Ensure all activities are conducted in accordance with the College’s Health & Safety Policies and procedures.
- To take responsibility for the provision of health and safety for themselves and the compliance of other employees/colleagues in own service area.

#### 6. KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

##### **Qualifications**

A UK- qualified GP currently working in General Practice, with at least five years of clinical experience, and who is a Fellow of the RCGP, and is in good standing with their PCT, RCGP and GMC.

An appropriate postgraduate qualification in medical education.

##### **Experience**

Experience of the principles and methodologies for setting, delivering, quality assuring and developing assessments.

Familiarity with clinical competency testing.

Experience of the breadth of the contexts of Family Medicine internationally.

Evidence of successful delivery of postgraduate, higher specialist or professional educational projects.

Significant record of RCGP activity.

Experience of developing productive networks, including internationally.

### **Knowledge / Skills / Attributes**

Detailed knowledge of the assessment principles and methodologies of the College's membership assessment.

A sound knowledge of the regulatory framework governing postgraduate medical education and the certification process for doctors completing higher specialist training.

A broad knowledge of the principles of education in general practice.

A broad knowledge of the assessment methodologies used in medical education and training both in the United Kingdom and internationally.

Excellent communication, team building and leadership skills.

A good understanding and awareness of cultural differences and cross-cultural communication. Tact, diplomacy and good negotiation skills.

Intercultural skills either through previous international work or time spent in country overseas.

Ability to translate UK experience to other environments.

Ability to write high-standard professional expert reports.

## **7. COMMUNICATIONS AND WORKING RELATIONSHIPS**

**Internal** – Reporting into the Assistant Director of International and working closely with the Head of International Programmes and Administration, the role holder will be required to work with and influence views of a range of expert GPs and senior RCGP Officers and staff.

**External** – The role holder will be required to work with senior representatives from international MRCGP[INT] sites and training programmes, both accredited and aspiring. Communication with other professional stakeholders (regulators, researchers, etc.) may be required.

*All post holders are expected to adhere to GDPR and ensure that they handle data in a manner that is compliant with the regulations.*